

**AnthrOhio Incorporated
Artists' Alley
2025 Information Packet
April 18th to 20th, 2025**



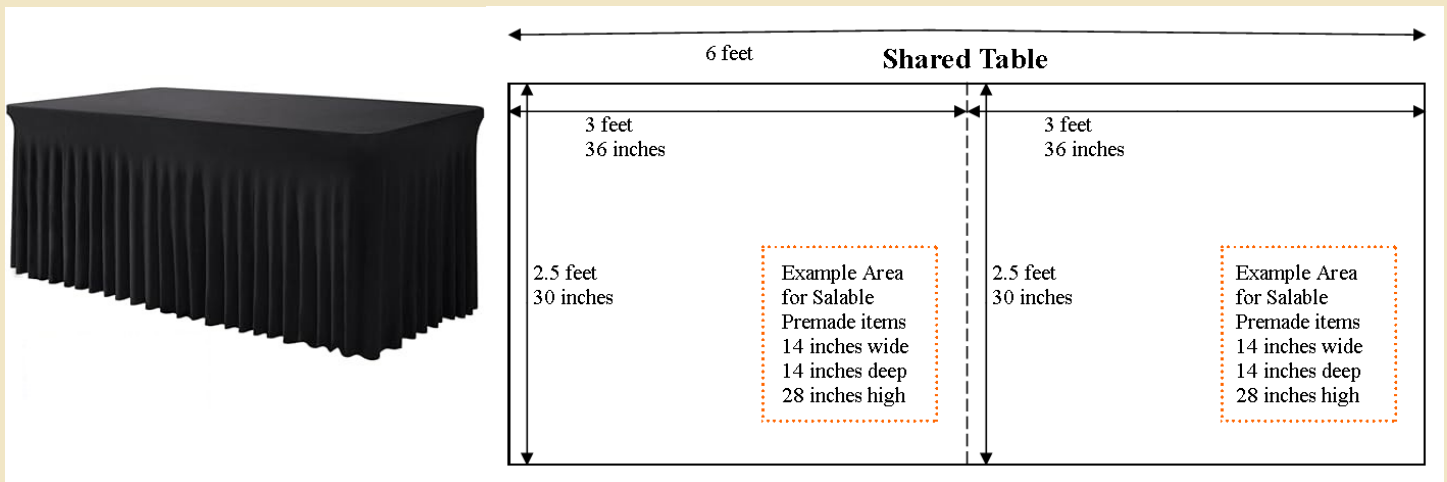
Hosted At
Downtown Columbus Hilton
401 North High Street
Columbus Ohio

Your \$25 per spot, Space Fee does not include the price of a Membership Badge.

The Artist **MUST** purchase a Membership Badge and pay their Space fees.

Artists Alley is intended for Commission taking Artists.

Artists' Alley does permit the sale of Premade Salable Items, within a 14' wide 14' deep and 28' high area.



Tables will have limited area behind them, Artist should expect to store supplies under their Table Space.

Artists are not allowed to affix anything to the walls of the Hotel.

AnthrOhio does not provide electricity to the Artists' Alley.

AnthrOhio will have a public use laminator available at the Artist's Alley Staff table. Artists will need to provide their own lamination sheets.

Payment:

Payments for Space Fees will be due **14 days** after confirmation emails have been sent and will be listed in confirmation email itself. If Artist needs an extension then this must be discussed with ArtistAlley@AnthrOhio.org in advance of payment deadline.

Wait List

Once lottery selected Artists have been notified any remaining applicants will be placed on a waiting list. If a Space opens up a prospective Artist from the list will be selected by lottery and if interested, given payment instructions in order to claim the Space.

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Refunds

If an Artist Alley Space Fee refund is requested before April 7th, 2025 the Fee will be refunded. Refund requests after April 7th, 2025 will be considered on a case-by-case basis. Please send refund requests to ArtistAlley@AnthrOhio.org.

Artists' Alley Schedule

Friday		
12 PM	1 PM	Artists' Alley Setup
1 PM	6 PM	Artists' Alley Operating Hours
6 PM	6:30 PM	Artists' Alley Shutdown
Saturday		
9 AM	10 AM	Artists' Alley Setup
10 AM	6 PM	Artists' Alley Operating Hours
6 PM	6:30 PM	Artists' Alley Shutdown
Sunday		
9 AM	10 AM	Artists' Alley Setup
10 AM	4 PM	Artists' Alley Operating Hours
4 PM	4:30 PM	Artists' Alley Shutdown

Check-In and Setup,

Artists will check in with the Artists' Alley Staff and certify their Ohio Tax License Number before setting up.

Artists are to ready before start of Operating Hours.

Operating Hours,

During Operating Hours, Artists should strive to remain at their spots, but may step away for reasonable periods of time. If the Artist expects to be away for more than 30 minutes, they should inform Artist Alley Staff.

Shutdown,

All Artists should be vacated from the Alley by end of the listed Shutdown time.

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AnthrOhio Artists' Alley Rules

1	Artist must have a Ohio Tax License number and they are required to take care of reporting and filing their sales at AnthrOhio. (available through https://tax.ohio.gov/home/forms/landing-page-area/st1t)
2	Artists are responsible for all materials needed for setting up, maintaining, and shutting down their space. Each shared Table is provided with skirting and 2 chairs.
3	An Artist's display and wares must be kept on or under their half of the shared Table. Any Artist encroaching on another's space will be asked to move their wares back into their own space.
4	Artists may not trade or give their shared Table space to another Artist. If leaving early for the day, please inform Artist Alley Staff.
5	Displays, banners, wares and signage all must be constrained to your allotted Table space..
6	Overly disruptive displays with loud sound or rapidly blinking lights are not permitted. Speakers are only allowed for items that assist with accessibility needs (text readers, for example).
7	Machinery and products that create loud or disruptive noises, or produce strong odors are not permitted. Soaps and perfumes should be packaged so that the smell does not permeate. Solvents and damaging chemicals used in art may not used inside of Hotel .
8	Artists may only sell goods and official releases of their own design or that they have permission to distribute. No AI generated, pirated or copyright violating materials are allowed
9	Adult artwork and materials may be sold in accordance with Ohio state law. Any and all NSFW material must follow ALL 4 of AnthrOhio's controls. 1: No Sales of NSFW material to Minors, and Minors should not be allowed access NSFW display material. 2: All NSFW display material should be in a Folder or Binder clearly marked as Adult or 18+, with stickers over genitalia, female nipples or gore on display material. 3: NSFW commissions at AnthrOhio should not be worked on in the Artists' Alley or any other convention or public space at the Venue. 4: Any NSFW products that are physically given to a client should have a covering (folder, bag)
10	Sales are strictly prohibited outside of designated Vendor areas.
11	Consumption of alcohol is strictly prohibited inside the Artists' Alley.
12	Weapon Sales: Only replica and cosplay weapons may be sold. Artists <u>must</u> notify Artists' Alley Staff if they intend to sell replica or cosplay weapons in the Alley.
13	All Artists must abide by all of AnthrOhio's Code of Conduct, and Policies, while attending the convention.